

## **Tax Law Society Charter and By-Laws 2011-2012**

- Tax Law Society is a validly chartered SBA group
- A student at Albany Law School becomes a member of Tax Law Society by attending the first meeting of the semester and adding their name to the member's list.
- A student will remain an active member by regularly attending meetings and/or contacting one of the group leaders to receive updates on the upcoming events.
- The Tax Law Society of Albany Law School will hold meetings once every four to six weeks.
- The office of President, Vice President, Secretary and Treasurer will be elected in May for the next year.
- In order to win, the candidate must secure a simple majority of votes.
- This new executive board is considered valid unless a simple majority of active members protest the vote.
- If an officer is impeached an election is held to fill the vacancy as soon as possible.
- **Duties of President**
  - Call the meetings
  - Organize Events
  - Head the meetings
- **Duties of Vice President**
  - Call the meetings
  - Organize the events
- **Duties of Secretary**
  - Take the minutes of the meeting
  - Send out emails updating group members
  - Help with fundraising
- **Duties of Treasurer**
  - Keep track of funds
  - Prepare the budget with the help of the President
  - Help with Fundraising